Clinical Specialist – CARE/IMPACT

Location: Pierre, SD
Agency: Capital Area Counseling Service
Employment Category: Full-time
Employment Type: Hourly
Wage: $16 - $20/hr DOE

Position Description
The Clinical Specialist provides mental health support services to adults.

Responsibilities for this position include:
• Provide mental health support services to adult clients within an integrated system of care
• Develop an integrated assessment of client’s needs
• Work with the client to create a treatment case service plan, crisis plan, and other clinical documents necessary to outline services being provided
• Facilitate psychosocial rehabilitation individual and group sessions to assist the client to gain or relearn self-care, interpersonal, and community living skills needs to live independently, sustain psychiatric stability and progress towards recovery
• Provide case management services
• Provide crisis assessment and intervention services
• Provide liaison services to facilitate coordination of services with other providers and community partner agencies
• Regularly review and assess client’s status with their goals and adjust as needed
• Utilize evidence-based techniques when working with clients
• Complete and maintain documentation required by the State or other funding sources and track all deadlines
• Adhere to all agency policies and state and federal laws regarding confidentiality of medical records
• Ability to work within a team including other community partner agencies and client’s family and peers.
• Complete training to be a Medication Administrator and assist with medication monitoring and education

Requirements:
• Minimum of an associate degree in the social sciences or human services field
• Knowledge of mental health services
• Ability to work as part of a team
• Excellent computer skills/proficient in computer applications, specifically MS Office
• Ability to multi-task and prioritize work
• Problem solving skills
• Excellent communication skills, both verbal and written
• Strong organizational skills
• Ability to meet deadlines
• Work hours will include some evening and weekend hours
• May need to use personal vehicle for work-related tasks