



Clinical Specialist/Case Manager – CARE/IMPACT

Location: Pierre, SD

Agency: Capital Area Counseling Service

Employment Category: Full-time

Employment Type: Hourly

Wage: \$16-\$20, DOE

Position Description

The Clinical Specialist provides mental health support services to adults.

Responsibilities for this position include:

- Provide mental health support services to adult clients within an integrated system of care
- Develop an integrated assessment of client's needs
- Work with the client to create a treatment case service plan, crisis plan, and other clinical documents necessary to outline services being provided
- Facilitate psychosocial rehabilitation individual and group sessions to assist the client to gain or relearn self-care, interpersonal, and community living skills needs to live independently, sustain psychiatric stability and progress towards recovery
- Provide case management services
- Provide crisis assessment and intervention services
- Provide liaison services to facilitate coordination of services with other providers and community partner agencies
- Regularly review and assess client's status with their goals and adjust as needed
- Utilize evidence-based techniques when working with clients
- Complete and maintain documentation required by the State or other funding sources and track all deadlines
- Adhere to all agency policies and state and federal laws regarding confidentiality of medical records
- Ability to work within a team including other community partner agencies and client's family and peers.
- Complete training to be a Medication Administrator and assist with medication monitoring and education

Requirements:

- Minimum of an associate degree in the social sciences or human services field
- Knowledge of mental health services
- Ability to work as part of a team
- Excellent computer skills/proficient in computer applications, specifically MS Office
- Ability to multi-task and prioritize work
- Problem solving skills
- Excellent communication skills, both verbal and written
- Strong organizational skills
- Ability to meet deadlines
- Work hours will include some evening and weekend hours
- May need to use personal vehicle for work-related tasks

To apply go to www.cacsnet.org and complete our application. Email the completed application and your resume to kellie.shuman@cacsnet.org

For questions contact Kellie Shuman at 605-224-5811.