



Peer Support Specialist

Location: Pierre, SD

Agency: Capital Area Counseling Service

Employment Category: Full-time

Employment Type: Hourly

Wage: \$17.85 – 18.00/hr.

Benefits: health, dental and life insurance coverage; participation in the agency 401K retirement plan; paid holidays; vacation and sick leave; and a family membership to the YMCA!

*CACCS is a National Health Service Corps (NHSC) approved site which can provide opportunities for student loan reimbursement.

Position Description

The Peer Support Specialist will provide support and guidance to CARE clients using a strengths-based approach and client centered care. Through collaboration with a peer support specialist, clients will learn strategies for meeting their own needs and pursuing individual goals. The peer support specialist will use his/her own experience to guide the client through his/her recovery.

Responsibilities for this position include:

- Provide direct client services and collaborate with other clinicians to support client's in identifying and connecting to community resources
- Promote self-directed recovery/wellness through client advocacy and liaison services
- Attend appointments and meetings with clients for medical or behavioral health services
- Collaborate with clinical specialists to help clients find other relevant community resources such as a support group
- Support clients in a holistic approach to recovery and wellness
- Educate and empower through shared experiences
- Provide support in crisis situations
- Complete and maintain documentation required by the State or other funding sources and track all deadlines
- Recognize and adhere to professional and personal boundaries
- Adhere to all agency policies and state and federal laws regarding confidentiality of medical records
- Ability to work within a team including other community partner agencies and client's family and peers
- Work hours may include some evening and weekend hours

Requirements:

- High school diploma/GED
- Minimum age: 21 years old
- Self-attestation of ongoing recovery from a mental health diagnosis

- Applicant must have at least 6 consecutive months of self-directed recovery in accordance with the definition by the Substance Abuse and Mental Health Services (SAMHSA) on “Recovery”: “A process of change through which individuals improve their health and wellness, live a self-directed life, and strive to reach their full potential.”
- Knowledge of mental health services
- Maintain confidentiality and comply with agency compliance plan and code of ethics
- Ability to work as part of a team
- Excellent computer skills/proficient in computer applications, specifically MS Office
- Ability to multi-task and prioritize work
- Problem solving skills
- Excellent communication skills, both verbal and written
- Strong organizational skills
- Ability to meet deadlines
- Work hours may include some evening and weekend hours
- Possess a valid driver's license
- May need to use personal vehicle for work-related tasks and must provide proof of insurance

To apply go to www.cacsnet.org and complete our application. Email the completed application and your resume to kellie.shuman@cacsnet.org

For questions contact Kellie Shuman at 605-224-5811.